A close up of a text

Description automatically generated  
  
Dear Client

I hope this email finds you well. I am writing to inquire about the job offer that was recommended to me by my coach. I would like to get more information about the following details:

Deadline: When is the application deadline for this position?

Schedule: What are the working hours for this job?

Payment Method: How will the payment be processed?

Payment Timing: When can I expect to receive payment?

Location: Where is the job located?

Contact Person: Could you please provide the contact details of the person I should reach out for further information?

I look forward to your response. Thank you.

Best regards,

Abdelrahman